SUNY MORRISVILLE
— EST. 1908 —

STUDENT DEPARTURE FORM

NAME:	STUDENT ID:	DATE OF DEPARTURE:
SCHOOL:	MAJOR:	ACADEMIC TERM:
TELEPHONE NUMBER:	MSC LAPTOP YES / NO	RESIDENCE HALL & ROOM

PLEASE CIRCLE REASON FOR DEPARTURE (CHOOSE JUST ONE):

1	MARRIAGE	B	LACK OF INTEREST	L	GRADUATED AS
2	EMPLOYMENT	C	CHANGE OF AIM	M	LACKS PROGRAM REQUIREMENTS
3	MILITARY SERVICE	D	FAMILY ILLNESS	N	GRADUATED AOS
4	FINANCIAL	E	PERSONAL	O	COURSE CANCELLED
5	TRANSFER	F	TRANSFER TO ANOTHER COLLEGE	P	PREPAID NO SHOW
6	ACADEMIC WITHDRAWAL	G	UNKNOWN WITHDRAWAL	Q	PROGRAM DISMISSAL
7	ACADEMIC DISMISSAL	H	LACKS GRADUATION REQUIREMENTS	R	CERTIFICATE OF COMPLETION
8	DISCIPLINARY	I	COURSE COMPLETED	S	DISSATISFIED
9	HEALTH	J	DECEASED	T	GRADUATED BT
A	GRADUATED AAS	K	GRADUATED AA	U	MMR NONCOMPLIANT

STUDENT	I have read and understand the SUNY Morrisville withdrawal policies and the attached page. I understand that I must clear all outstanding financial obligations (such as tuition, fees, library book(s)/fines, parking, laptop, college id, etc., and until all financial obligations have been satisfied, I cannot receive official college transcripts upon request.
STAFF:	Your signature indicates this student has completed all requirements for your office.
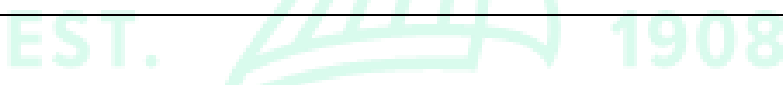
STUDENT: MUST OBTAIN ALL SIGNATURES BY THE FOLLOWING OFFICES BELOW:

OFFICE NAME & LOCATION	SIGNATURE	DATE
STUDENT SIGNATURE		
ACADEMIC DEAN		
COLLEGE ID OFFICE (HAMILTON HALL)		
TECHNOLOGY CENTER (STUDENTS WITH LAPTOPS)		
LIBRARY		
RESIDENCE LIFE (HELYAR HALL–RESIDENT STUDENTS ONLY)		
STUDENT HEALTH CENTER (MATTHIAS BUILDING)		
STUDENTS ACCOUNTS (4TH FLOOR WHIPPLE ADMIN)		
FINANCIAL AID (4TH FLOOR WHIPPLE ADMIN)		
REGISTRAR'S OFFICE (3RD FLOOR WHIPPLE ADMIN) LAST OFFICE - COMPLETED FORM IS PROCESSED HERE		